**Dummy Developmental Screening Policy and Procedure with Flow Chart**

Below is a Developmental Screening Policy and Procedure that each practice can modify and use to meet their needs.

**[Practice Name]                   Clinical Policy**

**No. CLxxx**

Title: Pediatric Developmental Screening on 0-3 year olds

Originated By: xxxx

Approved By:  xxxx

Effective Date:

Supersede Date:       **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Description:**This procedure describes the process by which [*Practice Name]* will implement the use of ASQ3/PEDS Test screening on all children between the ages of 2 months – 36 months at each Well Child Check (WCC), or when a parent has concerns regarding the child’s development.

 **Purpose:** The Purpose of this procedure is to insure that [Practice Name] will identify and refer as many patients as needed for evaluation for Early Intervention.

**Procedure:**

1. Upon patient check in at the front desk for a WCC front office personnel will give the parent an age appropriate ASQ form to be completed in the waiting room or exam prior to the clinician seeing the child.
2. The front desk personnel will use an age calculator for all children that were premature and need a corrected age and actual age marked on the correct form.
3. The Clinician and Medical Assistant will collaborate on scoring the ASQ prior to the patient leaving the office on all WCC visits.
4. If ASQ is normal continue with regular visit.
5. If ASQ is abnormal, clinician to review with parent.  In clinician’s clinical judgement no referral needed at this time a follow up appointment with suggestions to improve development is discussed with parent.
6. If a referral is indicated, information is sent to Referral Coordinator/Care Coordinator to schedule appointment with AzEIP or Early Intervention.